

College Council Meeting Minutes 02/02/24, 10:00 a.m. via Zoom

College Council Members Present:

Non-Voting- Dr. Dalpe, President

Non-Voting– Dr. Ryan, Interim VPASA

Non-Voting– Tracy Mendibles, Recorder

Voting– Coral Lopez, CFO

Voting – Rachelle Bassen, Academic Faculty Senate Chair

Voting – Justin McMenomy, Administrative Faculty Senate Chair

Voting – Natasha Anderson, Classified Council Chair – Katy Edmunds rep Classified

Voting – Suzanna Stankute, ASWN President

Voting – Niki Gladys, Executive Director, Advancement

Voting – Travis Carr and Scott Morrison, Academic Directors

College Council Members Absent:

Voting – Jim Bathgate, Adjunct Faculty Representative

Voting – Debi Ingraffia-Strong

Guests/23 Minutes approved Minutes

Agenda Items for Next Meeting:

- x Proposed Policy: New Course Commissioning Policy
- x Proposed Policy: LMS Application Integration Policy
- x Proposed Revision to Policy 3-1-1: Conflict of Interest Pertaining to Sponsored Projects
- x Proposed Revision to Policy 3-1-2: Cell Phone and Pager Usage
- x Proposed Revision to Policy 3-2-5: Students Taking Courses Taught by Immediate Family Members
- x Review of Policy 3-2-9: Online and Web-enhanced Course Compliance with Section 508 Web Standards/Accessible Technology
- x Review of Policy 3-2-10: WNC Textbook Policy
- x Proposed Revision to Policy 3-4-5: Academic Integrity
- x Proposed Revision to Policy 5-1-1: Collection Development
- x Proposed Revision to Policy 5-1-2: Library Circulation
- x Proposed Revision to Policy 5-1-3: Interlibrary Loan
- x Proposed Revision to Policy 5-1-4: Non Student Use
- x Proposed Revision to Policy 5-2-1: Fines and Replacement Charges
- x Proposed Revision to Policy 5-2-2: Claims Returned
- x Proposed Revision to Policy 5-2-3: Behavior
- x Proposed Revision to Policy 5-2-4: Refunds for Lost WNC Library Materials
- x Proposed Retirement of Policy 5-3-1: WNC IAV Policy
- x Proposed Retirement of Policy 5-3-2: Media and Equipment Loan
- x Proposed Retirement of Policy 5-3-3: iPad Policy
- x Proposed Revision to Policy 7-2-1: Travel
- x Proposed Revision to Policy 7-2-1-1: Student Team or Group Travel
- x Proposed Revision to Policy 7-3-3: Policy for Equipment Purchasing and Inventory Control

Agenda Item 1: Call to Order and Roll Call- (Kyle Dalpe)

Action Taken: None

Summary of Discussion: The meeting was called to order at 10:02 a.m. Roll call was taken via the participation list. A quorum was present.

Agenda Item 2: Opening Remarks and College Updates- (Kyle Dalpe)

Action Taken: None

Summary of Discussion: Tracking up in enrollment again as compared to last spring. I don't think this spring to be more than we had in the fall. We are supposed to have

Action Taken: None

Summary of Discussion: Integrating new applications into Canvas

- c) Proposed revisions to Policy 3-1-1: Conflict of Interest Pertaining to Sponsored Projects – Geri Pope

Action Taken: None

Summary of Discussion: Minor changes involving updating titles

- d) Proposed revisions to Policy 3-1-2: Cell Phone and Pager Usage – Geri Pope

Action Taken: None

Summary of Discussion: Updated to include other electronic device options

- e) Proposed revisions to Policy 3-2-5: Students Taking Courses Taught by Immediate Family Members – Geri Pope

Action Taken: None

Summary of Discussion: Minor changes to include additional family members

- f) Review of Policy 3-2-9: Online and Web-enhanced Course Compliance with Section 508 Web Standard

Action Taken: None

Summary of Discussion: Interlibrary loans as funds allow

- l) Proposed revisions to Policy 5-1-4: Non-Student Use – Ron Belbin
Action Taken: None
Summary of Discussion: Changing Non-student title to community guests
- m) Proposed revisions to Policy 5-2-1: Fines and Replacement Charges – Ron Belbin
Action Taken: None
Summary of Discussion: Fines are no longer being charged
- n) Proposed revisions to Policy 5-2-2: Claims Returned – Ron Belbin
Action Taken: None
Summary of Discussion: Removing procedure from policy
- o) Proposed revisions to Policy 5-2-3: Behavior – Ron Belbin
Action Taken: None
Summary of Discussion: Any behavior disruptive to the library will be reported to campus security
- p) Proposed revisions to Policy 5-2-4: Refunds for Lost WNC Library Materials – Ron Belbin
Action Taken: None
Summary of Discussion: If charged for a replacement book and it is found, the cost will not be refunded
- q) Proposed retirement of Policy 5-3-1: WNC IAV Policy – Ron Belbin
Action Taken: None
Summary of Discussion: Requesting to retire this policy
- r) Proposed retirement of Policy 5-3-2: Media and Equipment Loan – Ron Belbin
Action Taken: None
Summary of Discussion: Requesting to retire this policy
- s) Proposed retirement of Policy 5-3-3: iPad Policy – Ron Belbin
Action Taken: None
Summary of Discussion: Requesting to retire this policy
- t) Proposed revisions to Policy 7-2-1: Travel – Coral Lopez
Action Taken: None
Summary of Discussion: Major updates to the travel policy. Used NSHE policy, SAM and GSA as reference.

Agenda Item 9: Updates from Members

Action Taken: None

Summary of Discussion:

President Dalpe gave an update.

Suzanna Stankute, ASWN President gave an update.

Agenda Item 10: Old Business

Action Taken: None

Summary of Discussion: None

Agenda Item 11: New Business

Action Taken: None

Summary of Discussion: None

College Council meeting adjourned by unanimous consent at 11:31 am