

**Appendix A. WNC HOT WORK PERMIT Number \_\_\_\_\_**

**BEFORE INITIATING HOT WORK, CAN THIS JOB BE AVOIDED?**

This Hot Work Permit is required for any temporary operation involving open flames or producing heat and/or sFire Safety Supervisor

- A. Verify precautions listed at right (or do not proceed with the work)
- B. Complete and post in work area until the work is completed
- C. Completed permits should go to the Facilities Department

Date: \_\_\_\_\_

Building: \_\_\_\_\_

Floor: \_\_\_\_\_

Nature of Job \_\_\_\_\_

Contractor: \_\_\_\_\_

The above location has been examined. The precautions checked (✓) on reverse of card have been taken to prevent fire. Permission is granted for this work.

Signed: \_\_\_\_\_

Permit Expires: Date \_\_\_\_\_ Time \_\_\_\_\_

Time \_\_\_\_\_ Time \_\_\_\_\_

Started: \_\_\_\_\_ Finished \_\_\_\_\_

**Final checkup** Work area and all adjacent areas to which sparks and heat might have spread (such as floors above and below and on opposite side of walls) were inspected for at least 30 minutes after the work was completed and found fire safe.

Signed: \_\_\_\_\_

After signing, return to Facilities person responsible for Hot Work safety to file for review by Environmental Health & Safety and our Insurance Company.

**REQUIRED PRECAUTIONS CHECKLIST**

Before signing this card authorizing the job, the person responsible for Hot Work Safety should inspect the proposed work area and check (✓) below the precautions taken.

(✓) Available sprinklers, hose streams and extinguishers are in service/operable.

(✓) Hot Work equipment in good repair

**Requirements within 35 ft (11m) of work**

( ) Flammable liquids, dust, lint & oily deposits removed

( ) Explosive atmosphere in area eliminated  
Floors swept clean

( ) Combustible floors wet down, covered with damp sand or fire-resistive sheets

( ) Rem( ) Combustibles on other side of walls, ceilings or roofs are moved away

**Work on enclosed equipment**

( ) Equipment cleaned of all combustibles

( ) Containers purged of flammable liquids/vapors

( ) Pressurized vessels, piping & equipment removed from service, isolated & vented

**Fire watch/Hot Work area monitoring**

( ) Fire watch will be provided during & for 30 minutes after work, including any coffee or lunch breaks

( ) Fire watch is supplied with suitable extinguishers & where practical a charged small hose

( ) Fire watch is trained in use of equipment & in sounding alarm

( ) Fire watch may be required in adjoining areas, above & below

( ) Monitor Hot Work area for 4 hours after job is completed (contact Public Safety)

**Other precautions**

**Taken:** \_\_\_\_\_